# **Student Charter**

Central to the mission of Beant College of Engineering and Technology is to create work culture in order to nurture the spirit of innovation and hard work for wholesome learning and knowledge updation through strong and productive partnership between students and staff. The college strives to realize its vision by enabling students to inculcate and develop requisite standards of academic and professional competence at par with national and global standard coupled with social and cultural values. This is complemented by the quality of our campus setting, extra-curricular activities, Library and IT resources, social life, sports and other facilities. The Student Charter articulates the relationship and the standards to which the college and its students aspire.

## Institution's responsibilities towards students

## Principal

- Offers programmes that are consistent with Institute's vision, mission and objectives with adequate academic flexibility.
- Provides safe environment where students can live and study in a culturally diverse community where all people are treated equally with fairness and respect.
- Provides uncompromising quality education with all its facets Teaching, Learning, Research and Extension.

# Dean (Academic Affairs)

- Offers programmes that are consistent with Institute's vision, mission and objectives with adequate academic flexibility.
- Provides the students with clear and accessible information relating to their studies, such as details of what to expect in their programmes and modules and a clear and accessible academic timetable.
- Provides clear information to students about admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services.

# Heads of Department

- Communicate department/programme's vision, mission and objectives systematically and clearly to all the students in line with the Institute's vision and mission.
- Obtain feedback from students on the review and redesign of course curriculum.
  - Provide environment for a variety of effective approaches to learning, teaching and assessment.

# **Controller of Examination**

• Ensures an assessment system which is fair, transparent and based on academic merit.

# Dean (Students Welfare)

• Offers activities and opportunities on and off campus, within and beyond the curriculum for students to enhance their employability prospects and personal development.

## **Training and Placement Officer**

• Provides opportunities to enhance students' employability by developing their skills and awareness of the job market, through soft skill enhancement, contact with the various industries and strong alumni bonds.

## Chief Warden and Wardens

• Promote self discipline amongst students and provide safe and healthy environment to enable the students to celebrate life in its full glory.

#### Librarian

• Ensures access to a wide range of learning resources and facilities appropriate to students' academic programme and professional development.

#### Student advisors

• Implement a well-conceived plan for monitoring student progress continuously and provide mentoring and counseling to students with the help of counselors.

## Student's responsibilities of learning

- 1. Students shall appreciate the institutional vision, mission and objectives and contribute to the realization of the same by participating in relevant institutional activities.
- 2. Students shall take responsibility for managing their own learning by actively engaging in their programme of study: attending classes, attending meetings with advisors, adopting a scholarly approach and ensuring they spend sufficient regular time in self study.
- 3. Students shall submit their assignments by stated deadlines and reflect on the feedback provided.
- 4. Students shall follow the time schedules, rules and regulations of the institution.
- 5. Students shall respect the physical environment of the college and behave respectfully towards faculty, staff, fellow students and neighbours on campus and in the local community.
- 6. Students shall make optimum use of the learning resources and other support services available in the institution.
- 7. Students shall live as worthy alumni of the institution and provide feedback for system improvement.
- 8. Students shall take advantage of all the opportunities that the institute provides to enhance their employability prospects and personal development.